

Two Minute Summary Reports from St. Lucy Parish Commissions

November 20, 2014

Administration:

1. The Parish website upgrade is making good progress, we will keep you all posted.
2. Parish survey results have been compiled and added to this weekend's bulletin. Results were on the positive side for how St. Lucy is doing as a parish and how parishioners feel about our priests.
3. The Communications Coordinator position has been approved by the Diocese, posted, and the staff has already begun interviewing. We are looking to post the position also at San Jose State, the University of Santa Clara and the City of Campbell.
4. The Effective Communications course was well attended and successful as gauged by the positive feedback received from attendees.
5. The Catholic Community Foundation AV grant - We are in the process of taking bids for the upgrade in the PAC. Installation date could be as soon as December 10, 2014
6. Drought project is in process and on target for our needed submission to the Santa Clara Valley Water district office by 12/31 in order to receive a rebate of \$2 per square foot of converted lawn.
7. Wendy Brennan is our new Finance chair, Bob will be co-chair in order to support Wendy for a few months. We thank Bob for his service!

Christian Service:

1. 1/23 – Youth Rally for Pro-Life; 1/24 – Walk for Life in San Francisco.
2. Need volunteers to assemble caregiver kits for AIDS caregivers on 12/6 in PAC. Volunteers can be age 7 and up with parent.
3. Column for bulletin summarizing ministries.
4. Help one Child – for consideration down the road.

Evangelization & Formation:

1. Christian Family movement where parents and children gather together was approved by Pastoral. Will start in January.
2. 2nd Seekers Retreat was a success (72 people attended) – 1st in June, 2nd after Ministry Mingle.
3. Disciples Retreat on December 13 (St. Lucy Feast) from 2pm – 5pm.
 - Focus – 3 paths to God.
 - 5:15 Bilingual Mass
 - Potluck reception after Mass
 - Flyer will appear in Nov. 30th bulletin. Scan the code to get a survey to prepare for the retreat.
4. Catholicism Series – Good feedback from participants
5. World Youth Day 2016 Flyers
 - Planning Fundraiser – concert with Matt Maher in June
 - Buena Vida Coffee Fundraiser the supports poor children in Honduras – sell cookies.
6. Life Teen Retreat will be December 5, 6 & 7. We still need adult volunteers.

Worship:

1. Discuss Mass change proposals
 - Add help for disabled
 - Binders with information for ushers with church information
 - Need coordinator of welcoming
 - Recognize new people after announcements
 - Proposal for using name tags – once per month
 - Give cross to visitors – good proposal
 - Still searching for Arts and Entertainment leader/co-chairs
 - Save 1/24/15 date for budget training
2. Adoration
 - Ministry Mingle – 40 made/40 taken
 - Increase in adoration and benediction
 - 2 new books for Adoration sign-ups – front and back of church
 - Lighting for Monstrance at adoration
 - Lector training
3. Future plans
 - Babysitting at 9am at Mass (Coop); start marketing in January.
 - Children's Liturgy of the Word.

Community Life:

1. Ministry Mingle Report – thanks to all ministries
 - After Mass format was well received
 - More parishioners signed up for ministries – 193
 - Ministry leads are following up with interested parishioners.
 - Need ministry follow up at Seekers Retreat – Nov. 8
 - Volunteer Committee to follow up with ministry leads to ensure sign-ups are contacted.
2. Status of Rotunda Software implementation
 - Discussed transition of current Lector/Commentator & Eucharistic Minister data from current database to Rotunda,
 - Loretta will hold meetings with Fr. Kevin and Fr. Steve to update them on progress.
 - Kathy to continue to compile choir information.
 - Loretta will meet with Irma to determine how best to apply to Faith Formation.
3. Reviewed Welcoming Ministry proposal.
 - Reviewed final proposal from Fr. Kevin.
 - Discussed coordination with usher ministry
 - Agreed all activities under welcoming ministry with flexibility to retain individual jobs (ushers, greeters, servidores)
 - Wear a sash with Welcoming Ministry or Servidores

- Monthly name tag Sunday – permanent name tags for Parish leaders – Mandatory on name tag day, optional other days.
- Discussed various brochures & packets for new parishioners
- First correspondence with new parishioners is welcome letter. Not envelopes.
- Start welcoming minister recruitment in January 2015.

Pastoral Council Summary:

1. **Improved Communication:** This is still a key initiative
 - A schedule of regular 2-minute Commission and Ministry descriptions/updates at the end of Mass will be put in place early in the new year.
 - There are plans for the members of the Comité Hispano and Pastoral Council to be introduced at all Masses once or twice a year to explain the purpose of their councils.
 - We are in the process of recruiting a Communication Coordinator: the job description has been distributed to the diocese, we've received some applications and we hope to have more news to share soon.
2. **2015/2016 Theme:** In order to provide a sense of purpose and continuity throughout the year the Pastoral Council will agree upon next year's theme at our January meeting with a focus on evangelizing.
3. **Commitment Form Update:** We've had a good response to Commitment Form Sunday. Collation of data is still underway and we plan to share more information on the topic early in the new year.
4. **Kerygma Moments:** We heard a beautiful and deeply moving kerygma story at this month's PAR meeting. We will encourage more people to share their special stories of personal encounters with Our Lord at future meetings, and we'll encourage more parishioners to attend the PAR meetings to hear these uplifting and faith filled testaments.