

St. Lucy Pastoral Council Meeting
Minutes, 8/22/2013

1. The meeting was called to order at 8:50 with a prayer by co-Chair Michael Gimbel.
2. The new co-Chairs for FY 2013-14 Michael Gimbel and Christine Masleid were introduced.
3. A brief discussion, led by Michael Gimbel, emphasized the importance of sticking to the agenda and ending the meeting on time.
4. The first item on the agenda concerned a parishioner who had raised questions about the budget. Fr. Kevin stated that a meeting is scheduled with the concerned party for the following day.
5. Campus Safety: in the wake of the Sandy Hook School shootings last year, the parish and school collaborated on a review of campus safety. A Security Company was consulted, as was the Diocese and several other schools. A number of recommendations were made, including: 1) upgrading the security of the front entrance of the school, 2) adding a perimeter fence at the rear of the school to inhibit access from the parking lot area, 3) adding and/or upgrading lighting throughout the campus, particularly in the rear of the school and under and around the solar array at the rear of the church. New lights were recommended for the front of the church. 4) Devise a communication mechanism between the school and parish.

Work is proceeding in all these areas. The front school entrance has new doors, a buzzer system and improved lights. A perimeter fence across the rear of the school will be installed immediately following FunFest. Lights will be added under and around the solar array to improve lighting behind the church. Lights will be added in the south and north front corners of the church and many of the lights around the campus will be upgraded to brighter lights. Communication between the school and parish is currently not possible due to separate phone and network systems. We are investigating the possibility of inexpensive walkie-talkies as a simple yet effective system we can implement immediately.

6. Stewardship: The Stewardship Committee reports that the initiatives started last year consisting Time, Talent and Treasure were very successful and will continue. The Little Prayer books are very popular and demand continues. There are many new ministers and volunteers in the parish and the collections increased significantly. The Little Burgundy Book based on the Gospel of Matthew will be distributed at all Masses Sept 8 & 9, Ministry Mingle is scheduled for Oct 19th, and Commitment Sunday is scheduled for Nov 9 & 10. Overall, the Stewardship Committee and Finance Council are projecting a modest increase of 3% in income for next year.
7. Forming Intentional Disciples Retreat: on August 16 and 17 the parish held a retreat to which all parish staff, all catechists, and all school teachers involved in formation were invited attend to discuss the book "Forming Intentional Disciples" by Sherry Weddell. Fr. Michael Fones, O.P. facilitated. A discussion was held to relate individual experiences and assess the impact of the retreat: Comments included:

- a. Substantial, no fluff
 - b. Re-oriented the parish towards evangelization
 - c. Great! The book helped provide examples for how to improve formation at St. Lucy
 - d. Fr. Fones explained many complex issues very well with personal examples
 - e. Seems like everybody got something out of it
 - f. Left us wanting more
 - g. Put evangelization into new perspective – especially in light what we already do in formation
 - h. Thresholds concept offered new awareness of relationships
 - i. Simultaneous translation in Spanish was effective but listening for many hours was tiring
 - j. How do we follow up? A brief discussion followed and it was decided to reserve 20 minutes in the September meeting for feedback.
 - k. We continue to search for a Spanish language equivalent to “Forming Intentional Disciples”
 - l. Discussion: do we feel more or less hope for St. Lucy after the retreat?
 - i. The overwhelming response was that all who attended the retreat felt MORE hope for St. Lucy as a result of having attended the retreat.
 - ii. Many wished attendance had been higher
 - iii. The general feeling was that everybody “felt the fire” and need to find a tangible way to direct it
 - iv. Fr. Kevin reported that staff had explored the idea of making all the sacraments an encounter with Jesus and will immediately begin with Baptism and follow up with First Eucharist.
 - v. It was suggested that Leadership Night add a teaching or sharing to the agenda to bring Jesus into the meeting.
8. Leadership Training: Stewardship Committee reported that we now have a quote from Effective Training of San Jose to provide a 6 month leadership course for staff and all parish leadership. Cost will be \$100 per hour, regardless of the number of students. The \$1500 grant from The Catholic Foundation for this purpose should more than cover the cost. Fr. Kevin and Mike Wentz to meet with Sue Smith, CEO of Effective Training to devise the schedule for the training.
9. Pastoral Council co-chair: Christine Masleid unanimously accepted as co-chair.
10. Secretary Function for Pastoral Council: at the June meeting a discussion was held regarding the secretary function. Current practice is to have a member of the Pastoral Council serve that function, but it was noted that this effectively precluded that person from active participation in the meetings. It was therefore recommended that taking the minutes of the meeting be done by a parish staff person. While this was generally agreed to, no action was taken over the summer to make this happen. Fr. Kevin agreed to have a staff member present at the next Pastoral Council Meeting to take the minutes.
11. The meeting concluded at 9:57 with a prayer.