



Dear Parent:

Your child's baptism is a time for celebration and joy for both your family and the Catholic Community here at St. Lucy's. We are here to assist you in this celebration.

The Church Community affirms and supports your decision to have your child baptized. This time of preparation is a wonderful time to explore and evaluate your own faith and practice. Just as your child will bear your physical features and pick up your mannerisms, he or she will also grow in the faith you model as a parent.

That is why, when you approach the Church about having your child baptized, we will want to be assured that your faith is precious to you. The very fact that you have asked to have your baby baptized is a sign that you recognize the importance of God in your life.

Please review the procedures enclosed in this packet. Important information regarding preparation for and celebration of the sacrament as well as information regarding the selection of Godparents is included.

The Church welcomes your child with great joy and looks forward to growing in faith and love with your family.

We welcome you to our baptismal preparation process.

Sincerely,

A handwritten signature in cursive script that reads "Fr. Kevin P. Joyce".

Fr. Kevin P. Joyce  
Pastor



## **Baptismal Procedures at St. Lucy Parish**

Please complete the enclosed Baptismal Registration Form (2 pages) as fully as possible and return it to the St. Lucy Parish Office in person or by mail. If the office is closed, please put the paperwork in the mail slot by the front door. Please allow at least 2 months for the entire baptismal process. A baptismal process checklist is also attached for your records.

It is customary for parents or godparents to make a baptismal offering. St. Lucy Parish kindly requests a minimum \$100 baptismal offering to defray the cost of the candle, white stole, heat, lights, and the preparation program. It is requested that this baptismal offering be made at the time the Baptismal Registration Form is submitted to the St. Lucy Parish Office. Please do not pay the priest or deacon during the interview or after the baptism in the church. Please make checks payable to "St. Lucy Parish" and write the child's name on the memo line.

After the paperwork has been received, you will be contacted to schedule an interview with a priest. Following the interview, it will be necessary for the parents and godparents to attend a baptismal preparation session at St. Lucy Parish or in their home parish. If the baptismal preparation session is taken at another Catholic church, please submit an official certificate of attendance to the St. Lucy Parish Office immediately after the class is taken.

Baptisms are scheduled on the 1<sup>st</sup> and 3<sup>rd</sup> Saturday of every month (9:30 AM in Spanish and 10:30 AM in English). Baptisms are not celebrated during Lent since it is a season of preparation for initiation and it is most appropriate to refrain from celebrating during this season. However, in cases of emergency or other significant pastoral reason the baptism may be celebrated.

The role of the godparent(s) is to join the parents in presenting the child for baptism, to assist the parents in passing the faith on to the child, and to represent the community in accepting the child as a member of the Church. This is not just an honorary role, but rather a role of great significance and responsibility. The godparent must be a practicing Catholic, at least 16 years old, and be fully initiated (has received Baptism, Confirmation, and First Eucharist). There are customarily two godparents but there can also be only one.

Baptisms are not only a time of celebration but more importantly a time of prayer. Photographs are permitted during the ceremony but moderation and restraint are requested out of reverence for the Sacrament.



## **St. Lucy Parish Baptismal Process Checklist (For Your Records)**

- \_\_\_\_\_ Complete Baptismal Registration Form
  
- \_\_\_\_\_ Submit Baptismal Registration Form along with Baptismal Offering
  
- \_\_\_\_\_ Interview with a Priest
  
- \_\_\_\_\_ Set date for baptism
  
- \_\_\_\_\_ Parents attend baptismal preparation class
  
- \_\_\_\_\_ Godparent(s) attend baptismal preparation class
  
- \_\_\_\_\_ If baptismal preparation class taken at another Catholic church, submit proof of attendance

**BAPTISMAL REGISTRATION FORM**

CHILD'S NAME: \_\_\_\_\_  
(First) (Middle) (Last)

PLACE OF BIRTH: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_  
(City and State)

FATHER'S NAME: \_\_\_\_\_  
(First) (Middle) (Last)

MOTHER'S NAME: \_\_\_\_\_  
(First) (Middle) (Maiden)

ADDRESS: \_\_\_\_\_  
(Number & Street) (City) (Zip)

FATHER: \_\_\_\_\_  
(EMAIL) (Cell Number)

MOTHER: \_\_\_\_\_  
(EMAIL) (Cell Number)

PHONE: \_\_\_\_\_  
(Home) (Father-Work) (Mother-Work)

Mother's Religion: \_\_\_\_\_ Father's Religion: \_\_\_\_\_

WHERE WAS MARRIAGE PERFORMED? \_\_\_\_\_

WAS CHILD PREVIOUSLY BAPTIZED? \_\_\_\_\_

IMPORTANT: When choosing Godparents please be aware that they must be practicing, baptized Catholics, at least 16 years of age, and have received both First Eucharist and Confirmation.

GODPARENT: \_\_\_\_\_  
(First) (Middle) (Last)

Religion: \_\_\_\_\_

Baptism Prep Class: \_\_\_\_\_  
(Location) (Date)

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(First) (Middle) (Last)

Religion: \_\_\_\_\_

Baptism Prep Class: \_\_\_\_\_  
(Location) (Date)

**Office Use Only:**

Date Received: \_\_\_\_\_ Date of Interview: \_\_\_\_\_

Offering Received: \_\_\_\_\_ Pastoral Staff Rep: \_\_\_\_\_  
(Date) (Check #) (Cash) Rec'd by

Date of Baptism Class: \_\_\_\_\_ Date of Baptism: \_\_\_\_\_

Attendance: Yes No Celebrant: \_\_\_\_\_

**Please answer the following questions as best as you can. This will help you prepare for your child's baptism. Thank You.**

1. Why do you wish your child to be baptized at this time? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Is this your first child? \_\_\_\_\_

3. Have you attended a baptism class in the last 2 years?

If yes, where? \_\_\_\_\_ When? \_\_\_\_\_

4. How do you intend to carry out the duties you assume in bringing your child to be baptized?

\_\_\_\_\_  
\_\_\_\_\_

5. What do you expect from the community of St. Lucy Parish as you begin to nurture your child's growth?

\_\_\_\_\_  
\_\_\_\_\_

6. What qualities do you look for in choosing Godparents for your child? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

7. Is there anything about our religion that you have a problem with? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Father's Signature

\_\_\_\_\_  
Mother's Signature



## Baptism Class Registration Form

Today's Date: \_\_\_\_\_

Name of child to be baptized: \_\_\_\_\_

Will the child be baptized at St. Lucy Parish? \_\_\_\_\_

Your Name: \_\_\_\_\_  
First Middle Last

Email: \_\_\_\_\_

\_\_\_\_\_  
Cell Phone Home Phone Work Phone

I am the child's PARENT GODPARENT  
*Circle One*

Baptism classes are held at 7:30 pm in the Parish Activity Center.

The dates for this year (2010) are:

February 2nd, March 2nd, April 6th, May 4th, June 1st, July 6th, August 3rd, September 1st,  
October 5th, November 2nd, and December 7th.

I would like to attend the baptismal preparation class on: \_\_\_\_\_  
Date

*Please return registration form to:*

St. Lucy Parish  
2350 Winchester Blvd  
Campbell, CA 95008  
FAX: 408-378-5548

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Your Name: \_\_\_\_\_  
                    First  Middle  Last

Email: \_\_\_\_\_

\_\_\_\_\_  
                    Cell Phone  Home Phone  Work Phone

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